

District Staff Development
 Training sessions complying with State and Federal employment laws,
 Education Code, and Board policies*

Training Subject	Audience	Frequency Required	Requiring Agency
Illness and Injury Prevention Plan (IIPP)	All employees	Yearly	-Board policy 2.11.2a -OSHA Requirement (Federal: 66:5916-6135 State: T8 CCR §3203)
Cultural Competency/Diversity	All employees	<ul style="list-style-type: none"> ○ All employees during their first year of employment. Updates when policy changes are made. ○ Supervisors - yearly 	-Board policy 2.6 -CA Ed Code 1.1.1.201f
Violence in the Workplace for Supervisors	Managers and Supervisors	Once during employment with WVMCCD and upon promotion to supervisory position	-OSHA requirement Federal §5 (a)(1) -Board Policy 2.11.2a -CA Ed Code 1.1.1.233.a.3-7
Violence in the Workplace	Employees (all faculty and staff)	Once during employment with WVMCCD	-OSHA requirement Federal §5(a)(1) -Board Policy 2.11.2a -CA Ed Code 1.1.1.233.a.3-7
Child Abuse Mandated Reporter Training	All employees who have contact with anyone under the age of 18 during the course of their work	Once during employment with WVMCCD	-Penal Code 11166 -Board Policy 3.16

Training Subject	Audience	Frequency Required	Requiring Agency
Sexual Harassment Prevention for Supervisors (Preventing Discriminatory Harassment for Supervisors)	All employees with supervisory duties	Within 6 months of hire or promotion, every 2 years thereafter	-California Law AB1825 Government Code section 12950.1 -Board Policy 2.7.5
Sexual Harassment Prevention (What Everyone Needs to Know about Discriminatory Harassment – online version)	Employees without supervisory duties	Every two years	-Board Policy 2.7.5
Screening Committee Training	Employees serving on hiring committees	Before serving on a committee	-Title V section 53003 (C)(4) -Academic Senate screening committee procedures
FERPA (Student Confidentiality) Federal Education Records Under the Family Educational rights and Privacy Act	Anyone in contact with student records	One time during employment with WVMCCD	Applies to colleges and universities receiving federal funds under any program administered by the U.S. Dept. of Ed 34 C.F.R. 99.1(a), 99.3
Emergency Management/HAZMAT Training	Not coordinated by Staff Development	Kim Aufhauser has this information	Board Policy 6.20.4.b federal and state laws

*Employees are encouraged to attend the training listed above. Training schedules are announced periodically. (These training sessions comply with the applicable law or governing agency as listed above. Please note the agency and/or law requiring the training are indicated – attendance of the training listed is not determined or enforced by Staff Development.)