

Letter of Understanding
2/11/09
Article 18

ACE and the District agree to the following:

- (1) The West Valley College Assessment Coordinator shall have the choice of
 - a. Retaining the job title of Assessment Coordinator. If this option is chosen, when this member vacates the position, “Assessment Coordinator” shall not be an ACE job description or
 - b. Changing her job title to Counselor. If this option is chosen, the member shall receive the appropriate level of reassigned time to continue performing the assessment duties. The member shall have seniority as a Counselor as of her hire date. The “Assessment Coordinator” shall no longer be an ACE job description.
 - c. The Assessment Coordinator shall notify Human Resources of her decision and the decision shall be effective as of 7/1/09.
- (2) Those faculty currently in Child Development Coordinator positions shall retain those titles until those jobs are moved to administration as of 7/1/09—at this point, this shall no longer be an ACE job description.
- (3) The Tutorial Center Coordinator and Educational Transition Coordinator shall retain those titles until their retirement as of 7/1/09—at this point, these shall no longer be ACE job descriptions.
- (4) The West Valley College Athletic Trainer’s job description shall be changed from 30% Full-Time Instructor/70% Athletic Trainer to 100% Full-Time Instructor as of 7/1/09.
- (5) The Mission College Distance Learning Coordinator shall be changed to a Lab Faculty Specialist as of 7/1/09.
- (6) Any “coaches” who are not assigned as the official instructor of record for scheduled classes are not ACE members.

The District’s position control file shall be changed as required to comply with the provisions of this agreement as of 7/1/09.